Employment Application

MAKING YOUR JOB EASIER

Catonsville
800 Geipe Rd
410-744-2323

Columbia
6695 Dobbin Rd
410-381-5111

Towson
1628 E. Joppa Rd
410-321-6800

www.abceqrental.com

NAME _____
LAST FIRST MIDDLE

STREET _____

CITY _____

STATE _____ ZIP CODE_____

PHONE _____

MOBILE _____

EMAIL _____

Are you legally eligible for employment in the USA? ○ YES ○ NO

Are you seeking a permanent position? ○ YES ○ NO

Are you able to work overtime? ○ YES ○ NO

Do you have a valid Maryland Drivers License? ○ YES ○ NO

Are you at least 18 years old? ○ YES ○ NO

Date available for work_____

Position Desired_____

Minimum Salary Desired_____

EDUCATION	**Yrs Completed**	**Field of Study**	**Graduate/Degree**
High School _____			
College/University _____			
Business/Technical _____			

Specialized Training/Classes relevant to position desired

MILITARY SERVICE YES ○ NO ○

Duty/Specialized Training

WORK EXPERIENCE List your previous experience beginning with your most recent position

Employer

Street Address

City State Zip

Phone Supervisor Title

Reason For Leaving

Starting Position Starting Salary

Last Position Last Salary

Dates of Employment Start End

Duties

NAME: _____

LAST FIRST MIDDLE

WORK EXPERIENCE (CONT'D) List your previous experience beginning with your most recent position

Employer

Street Address

City State Zip

Phone Supervisor Title

Reason For Leaving

Starting Position Starting Salary

Last Position Last Salary

Dates of Employment Start End

Duties

Employer

Street Address

City State Zip

Phone Supervisor Title

Reason For Leaving

Starting Position Starting Salary

Last Position Last Salary

Dates of Employment Start End

Duties

Summarize other employment related to this job

Types of computers, other electronics and/or mechanical equipment that you are qualified to operate or repair

Professional licenses, certifications, and/or registrations

Additional skills including supervision, languages or any other information you would like to bring to this employers attention

NAME: _____

LAST FIRST MIDDLE

ADDITIONAL EMPLOYMENT HISTORY INQUIRIES

Have you ever been dismissed or forced to resign from any employment?

YES ◯ NO ◯

If yes, please explain

Except for authorized leaves of absence, vacations and holidays, how many days were you absent during the past twelve months?*

☐ 0-6 days ☐ 6-12 days ☐ 12-20 days ☐ 20+ days

Comments

In answering these questions, DO NOT include minor traffic infractions or convictions for which the record has been sealed or expunged, or misdemeanors that have been judicially dismissed in which probation has been successfully completed*

Have you ever plead quilty or no contest to , or been convicted of a misdemeanor or felony?

YES ◯ NO ◯

Are you currently awaiting trial for any criminal offense?

YES ◯ NO ◯

Have you ever intiated an act of violence in the workplace?

YES ◯ NO ◯

If yes, please explain

*NOTE Responding accurately to any of these questions will NOT result in immediate disqualification from consideration for employment with ABC Equipment Rental. We will assess the information provided and relate it to the position for which you are being considered and take into account all legal obligations and requirements.

EMERGENCY NOTIFICATON DESIGNATION

Give the name of a person to contact in case of accident or emergency

Name_____

Relationship_____

Phone# _____

CAREER OBJECTIVE

Why are you interested in working for our company, and what are your career objectives?

What are some things you DID NOT like about the jobs you've had?

INFORMATION TO THE APPLICANT *As part of our procedure for processing your employment application, your personal and employment references may be checked. If you have misrepresented or omitted any facts on this application, and are subsequently hired, you may be discharged from your job. You may make a written request for information derived from the checking of your references. If necessary for employment, you may be required to supply your birth certificate or other proof of authorization to work in the US, have a physical examination and/or a drug test, or to sign a conflict of interest agreement and abide by its terms.*

I understand and agree to the information shown above

_____

Signature Date

Equal Employment Opportunity While many employers are required by federal law to have an Affirmative Action Program, all employers are required to provide equal employment opportunity and may ask your national origin, race and sex for planning and reporting purposes only. This information is optional and failure to provide it will have no affect on your application for employment.

EMPLOYER SECTION